

SPENCER'S CREST CONDOMINIUM ASSOCIATION  
Board of Director's Meeting Minutes  
November 19, 2015

In attendance: Ed Robinson, Marlene Edgar, Chris Provorse, Rhonda Carlson and Maryke Kelley

Absent: Don Johnson

CAM: Kim Broswell and Pat Bess

The meeting was called to order at 6:02 PM by Chris Provorse

The October 15, 2015 meeting minutes were distributed and reviewed. Marlene motioned to approve. Rhonda seconded. All in favor.

Collections: Reviewed by the Board

Call Log: Reviewed by the Board. CAM to send letters to the owners of 1115-401 and 3800-901 requesting their presence at a hearing regarding non-compliance with ACC as it applies to screened-in porches.

Maintenance Report: None

ACC Approval: CAM reported that approval was given to 3800-204 for a screened porch to be installed by Koonse Glass.

CAM to compile a list of violation letters sent as a result of board/management walk through inspections, including those that have come into compliance.

Treasurer's Report: The October 31, 2015 financials reports were reviewed. Marlene motioned to approve the financial statements as presented. Rhonda seconded. All in favor.

Old Business:

- As discussed at a previous meeting, CAM drafted a notice of the increased master policy deductible for the board to review. Revisions will be made based on board comments. The information will be discussed at the annual meeting and send out by email and mail to all owners.
- CAM presented via email the cost to purchase pre-printed "Spencer's Crest" envelopes. The costs to order 4,000 envelopes is estimated to be \$333.30; equaling \$0.083/envelope. The association is currently paying \$0.08/envelope. The board requested that CAM place an order for 4,000 envelopes.

New Business:

- Discussion about topics for the upcoming Annual homeowner meeting.
  - 2015 Accomplishments
  - Insurance Deductible Increase
  - FHA Financing
  - The terms of Chris & Marlene expire with this meeting
- With savings in areas of the budget, such as snow removal and water, the board requested that CAM have Grizzly Bear Lawn Care do a fall clean-up and shrub trimming as soon as possible.

With no further business, the meeting adjourned at 6:50 PM